



5940 SW Hood Avenue, Portland, OR 97239

Telephone: (503) 244-0726

Website: www.aromatherapycouncil.org/

The Aromatherapy Registration Council (ARC) is pleased to announce that approximately 250 people have become Registered Aromatherapists (RA). The first examination was given in December 2000. Since then the examination has been given two times each year in approximately 20 locations throughout the United States, Canada, and internationally.

ARC has developed and administers the Registered Aromatherapist[™] registration program as a means to fulfill its mission of promoting the safe delivery and effective practice of aromatherapy, with the ultimate purpose of protecting public health and safety. Registration in aromatherapy is highly valued and provides formal recognition of a high level of knowledge in the field. The certification and examination process was developed, validated, and administered under contract with Professional Testing Corporation (PTC). The validity and appropriateness of individual test questions continue to be authenticated by Registered Aromatherapists and PTC continues to provide independent oversight and scoring of the tests.

RAs are invited and encouraged to participate in the registration program by submitting draft test questions directly to PTC. The e-mail address for PTC is ptcny@ptcny.com. Contact PTC for the Item Developers Guide, an informative and descriptive booklet to assist individuals in writing test questions for use in credentialing types of examinations. RAs are also invited to participate in item review sessions. At these sessions, ARC Board members and local RAs, under the supervision and guidance of PTC, review draft questions to ensure that they are clear, accurate and appropriate. These same questions, as revised by the item review panelists and psychometric

professionals with PTC, are then reviewed by the full Aromatherapy Registration Council before they are included in an examination. **Remember: You can obtain Contact Hours for Reregistration for submitting items and participating in an item review meeting!** Please see page 2 of this newsletter for more information on reregistration.

ARC would appreciate hearing from you. We are particularly interested in knowing how registration has impacted you - perhaps a change in position or an upgrade of an existing position. Your suggestions and comments on the registration and reregistration program are also very much appreciated. We are always VERY grateful for draft test questions.

We hope to see you at the National Association for Holistic Aromatherapy (NAHA) World of Aromatherapy VI International Conference and World Trade Show that will be held September 7-10, 2006 in Boston, MA. ARC is pleased to have a booth and would love to see you stop by!

Deadlines for Reregistration

We are currently accepting reregistration applications for candidates that took and passed the June 2001 and December 2001 ARC Registration Examination in Aromatherapy. Keep your registration active by fulfilling your reregistration requirements. See page 2 of this newsletter for more information.

Important to Keep Information Up-To-Date



Has your:
Address, Email, or Phone
Number Changed?
Or do you want to receive
newsletters via email?

Then...Let ARC know about it. It is important to keep all information as up-to-date as possible to continue to receive all valuable correspondence from ARC to ensure your membership does not lapse. You can change your address, phone number, or email by calling ARC at (503) 244-0726, by emailing info@aromatherapycouncil.org, or by visiting the website www.aromatherapycouncil.org.



Guidelines for ARC Reregistration

Registered Aromatherapists (RAs) are required to reregister every five years. This may be done by continuing education or retaking the ARC Registration Examination in Aromatherapy. Applications for reregistration must be postmarked at least one (1) month prior to Registration expiration date or candidates must re-take the ARC Registration Examination in Aromatherapy in order to maintain RA status.

To apply for reregistration through continuing education, 100 contact hours (CH) of continuing education **related to aromatherapy practice** must be submitted for consideration. All CHs must be completed within the five years **prior** to the candidate's registration renewal date, and may be accumulated in any combination of continuing education programs. Continuing education programs may include workshops, seminars, professional development offerings, distance-education course, state or national conferences, academic courses, test development activities, or miscellaneous activities including the preparation and presentation of a professional education topic relevant to aromatherapy or an original article written by the candidate and published in a professional journal. The candidate may be requested to show proof of number of hours for each CH completed. Each individual academic credit will be considered as ten (10) Contact Hours and may be at undergraduate or graduate level. A transcript of successful course completion must be available, if audited. Ten (10) CH will be allowed for participation in a two-day ARC item review session. Ten (10) CH will be allowed for the submission of 10 multiple-choice test questions submitted to PTC. Five (5) Contact Hours will be allowed for each other activity. All RAs are responsible for maintaining continuing education records used for this Application. All Applications are subject to audit and may be randomly selected for verification of the information provided. Candidates whose Applications are selected for audit will be notified on receipt of Application and will be requested to document all entries.

All program information must be listed on the Application for ARC Reregistration through Continuing Education and must include date, program, course, activity, title, or description, provider or sponsor, and number of CHs awarded. If criteria are acceptable, a new five-year certificate will be issued to the RA.

DEADLINES: Applications for reregistration must be postmarked at least one (1) month prior to Registration expiration date or candidates must re-take the ARC Registration Examination in Aromatherapy in order to maintain RA status.

Reregistration may be denied for failure to meet 100 contact hours, falsification or misrepresentation of information, failure to apply before deadline, or failure to verify information when proper documentation is requested. All Applications are subject to potential audit. Selection of Applications for audit will be made upon their receipt and the candidate will receive written notice of the audit at that time. In the event of an audit, copies of certificates will be requested.

The Appeals Committee of the Aromatherapy Registration Council provides the appeal mechanism for challenging the denial of reregistration. It is the responsibility of the candidate to initiate the process in writing. If registration lapses, a candidate must meet current eligibility requirements to re-take the ARC Registration Examination in Aromatherapy in order to maintain RA status.

Applications for ARC Reregistration through Continuing Education or the current Handbook for Candidates and Application are available from Professional Testing Corporation, 1350 Broadway, 17th Floor, New York, New York 10018, (212) 356-0660, FAX (212) 356-0678, ptcny@ptcny.com, or www.ptcny.com.

Contact ARC if you are interested in placing an advertisement for courses, seminars, or workshops in future editions of the newsletter.



Aroma Careers in 2006

By Caroline Sajdecki



If we are to believe best-selling author Stanley Bing, then aromatherapists, enjoy the best lives imaginable: enjoyable, lucrative, and generally well respected because nobody knows what we really do. Indeed, he asks, what does an aromatherapist actually do, per se? Sniff things and rub them on people, for big fragrant bucks? However, when aromatherapy is done in private practice, health clinics and hospitals, fitness clubs, resorts, health spas and cruise ships, retail, perfumery, blending bars, handmade product manufacture, writing, and teaching, there is no doubt that it requires responsibility, care, knowledge, and professionalism on the part of our Registered Aromatherapists (RAs). RAs undergo serious training, and rigorous examination.

2006 aroma graduates and RAs have a better chance of landing a job than ever before! Aromatherapy-specific career opportunities blossom as the holistic approach to health care and medicine becomes more widely accepted. According to a recent study published in the Journal of the American Medical Association (Vol. 164 No. 9, May 10, 2004), 42% of Americans apparently know what aromatherapists can do for them because they're choosing to allocate some of the \$40 billion a year spent on holistic therapies with us.

As interest grows, demand increases. Aromatherapy is gradually becoming a part of medical facilities of all types, says Kelly Richardson, a Career School Directory columnist. Don't be

surprised, she warns, if next time you're sitting in the dentist's chair you're offered Lavender to help calm your nerves. Seems there is a distinct competitive edge for those who offer aromatherapy to patients, making the work of an aromatherapeutic consultant all the more valuable to those dentists and practitioners who wish to gain advantage over more traditional offices without having to train themselves.

As business grows, interest increases. Wonderful products, flexible hours, fantastic income, reduced rate oil purchase, free training... don't delay. Join us worldwide now!

Test Dates

Application Deadline*

09/15/2006

01/15/2007

09/15/2007

Examination Date

11/11/2006

03/10/2007

11/10/2007

*applications received after these deadlines cannot be guaranteed acceptance. Call PTC at (212) 356-0660 for a Handbook and Application.

Do you have a great test question? If so, please submit it directly to PTC at ptcny@ptcny.com and it may appear on an upcoming Examination!